



Board Meeting Minutes | Friday, February 17, 2017

I. Consent Agenda

- a. Quorum Establishment: Cassi Campbell called the regular board meeting of the Greater Palmer Chamber of Commerce to order, with a quorum established at 8:08AM. Board members in attendance: Cassi Campbell, Chris Chappel, DanaLyn Dalrymple, Lorali Simon, Gordon Fletcher, Cecil Sanders, Justin Saunders and Ailis Vann. Absent: Kelly Larson, Jackie Endsley (excused), and Jehnifer Ehmann (excused). Staff in attendance: Ralph Renzi, Executive Director.
- b. Agenda Approval: It was moved and seconded to approve the agenda as written. Motion passed unanimously.
- c. Minutes Approval: It was moved and seconded to approve the January 27, 2017, minutes as amended. Motion passed unanimously.

- II. **Persons to be Heard**: Denise Christopher presented the Pioneer Award committee's selections: Sabrena Combs, individual; Active Soles, business. Confirmed by unanimous vote of the Board. It was pointed out that the newly adopted administrative manual contains both the new and the old process for committee and nominee selection. Ralph will correct it.

III. Reports

- a. President's Report: Emailed to board, printed copies to those in attendance. There were no comments.
- b. Treasurer's Report: Emailed to board, printed copies to those in attendance. Parade lighting and sound was discussed as we reviewed the balance of the special events account. Gordon and Ailis have been researching ways to improve the sound and lighting, and will continue to do so. Radio Free Palmer has been asked to assist. It was moved and seconded to approve the report as written. Motion passed unanimously.
- c. Executive Director's Report: Emailed to the board, printed copies to those in attendance. The new Fred Meyer is the only upcoming ribbon cuttings. Cecil, Gordon, DanaLyn and Ralph plan to attend. New member and renewal calls were assigned.

IV. Discussion & Action Items

- a. Executive Assistant Update: Christine is leaving due to a personal matter and moving out of state. Cassi and Ralph conducted interviews, received four applications, interviewed three, and will be making an offer to De Anna Johnson at \$18/hr. Along with Ralph, Susan Fouch will be paid to assist with training her.
- b. Website Update: Last Frontier Media was awarded the project and will begin work in the upcoming weeks. Cecil will update us on progress.

- c. Investment RFP Vote: Received one response to our investment RFP from Tammy Bruce, Edward Jones. Motion to accept the proposal passed unanimously.
- d. #ILOVEPALMER: DanaLyn contacted Sign King of Alaska in Wasilla. They will be providing a quote. DG Signs did not respond to our request. Plan to have the faceboards completed in time for Who Let the Girls Out in April.
- e. Committee Updates: The nominating committee had five application to the Board for three seats: Justin Sanders (Mat-Su CVB), Chad Bostick (MVFCU), Anne Taylor (Active Soles), Dee Williams (MTA), and Tyler Jorgensen (Jorgensen Chiropractic).

V. Executive Session: None

VI. Next Board Meeting: March 31, 2017, NIT, Board Retreat

VII. Adjournment: There being no further business to address, it was moved and approved to adjourn the meeting at 9:16 AM. Motion passed unanimously.

Round Table

Respectfully submitted:



DanaLyn Dalrymple
Past President