



Board Meeting Minutes | Friday, April 20, 2018

I. Consent Agenda

- a. Quorum Establishment: Justin Saunders called the regular board meeting of the Greater Palmer Chamber of Commerce to order, with a quorum established at 8:05 am. Board members in attendance: Cassi Campbell, Justin Saunders, Chad Bostick, Lucas Parker, Steve Solari, Dee Williams and Gordon Fletcher. Absent: Ailis Vann (excused), Chris Chappel (excused), Kelly Larson, Ann Thomas. Staff in attendance: Ralph Renzi, Executive Director.
- b. Agenda Approval: Item d.) Community Donations added to agenda. It was moved and seconded to approve the agenda as amended. Motion passed unanimously.
- c. Minutes Approval: Previous meeting minutes amended, correction of Lucas Parker's last name. It was moved and seconded to approve the March 16, 2018, minutes as submitted. Motion passed unanimously.

II. **Persons to be Heard**: There were no persons to be heard.

III. Reports

- a. President's Report: Emailed to board, printed copies to those in attendance. Some discussion about Who Let the Girls Out Event and Chamber's ongoing role in supporting future events. It was moved and seconded to approve the report as submitted. Motion passed unanimously.
- b. Treasurer's Report: Corrected minor error in spreadsheet. Cash on hand requirements ok. Discussion surrounding investment account with Edward Jones. Numbers are solid and the fund is performing well. Again, discussion about money moved through Chamber on behalf of Who Let the Girls Out event. It was moved and seconded to approve the report as submitted. Motion passed unanimously.
- c. Executive Director's Report: Speaking calendar for weekly luncheons has filled up nicely. Who Let the Girls Out... yet again. The synopsis has been, drain with little gain. We will continue to support the event but may have to redefine limitations next year. New member and renewal calls were assigned.

IV. Discussion & Action Items

- a. Investment policy revisions: It was moved and seconded to revise policy to include Mutual Fund at Edward Jones as a liquid asset and include those funds as cash equity to meet cash on hand requirement. Motion passed unanimously.
- b. Conoco Phillips letter of support: After short discussion, it was moved and seconded to approve a letter of support for Conoco Phillips preferred drilling site. Motion passed unanimously.
- c. Clean Up Day: Very little remaining to do. Commitments with the city have been met. Grill trailer and time cooking donated by Gordon Fletcher and Kiwanis. Bikes will be purchased later today.
- d. Community Donations: Greater Palmer Chamber of Commerce board unanimously approved \$100 donations to each; Colony and Palmer High School's grad blast events.

V. **Executive Session:** None

VI. **Next Board Meeting:** May 18, 2018 at 8:00 am

VII. **Adjournment:** There being no further business to address, it was moved and approved to adjourn the meeting at 09:10 am. Motion passed unanimously.

Round Table

Humbly submitted:



Gordon N. Fletcher Jr.
Secretary