



Board Meeting Minutes | Friday, April 19, 2019

I) Consent Agenda

- a) Quorum establishment: Justin Saunders called the regular Greater Palmer Chamber of Commerce Board meeting to order with a quorum at 8:43 a.m.
Board members in attendance: Justin Saunders, Carin Meyer, Christina Jaquith, Cassi Campbell, Sam Dinges, Lucas Parker, Dustin Clark, Anne Thomas, Kevin Gunnip (telephonic); Absent: Steve Solari
Staff in attendance: Ailis Vann, Executive Director
- b) Agenda Approval: It was moved and seconded to approve the agenda. Motion passed unanimously.
- c) Minutes Approval:
 - i) March 15, 2019 Regular Board Meeting
 - ii) March 25, 2019 Special Board Meeting
 - iii) April 9, 2019 Special Board Meeting

It was moved and seconded to approve the minutes for all three meetings. Motion passed unanimously for each.

II) Persons to be Heard:

- a) Tammy Gray, TGray & Company (local business consultant for human resources and benefits) presented a summary of a health care sharing network/cooperative that would allow health care benefits for full-time GPCC staff members and explained the benefits, requirements and limitations of the cooperative.

III) Reports

- a) President's Report: Justin provided his report via Google Docs to the Board. The priorities have been hiring a new Executive Director and fulfilling those duties in the absence of an ED, Visit Palmer and the Friday Fling transition.
- b) Treasurer's Report: Christina reviewed current financials and the status of investments. Dustin recommended that the information technology budget be adjusted and will propose changes at the May 2019 Board Meeting. It was moved and seconded to accept the Treasurer's Report as submitted. Motion passed unanimously.
- c) Executive Director's Report: Ailis provided the Executive Director's Report. She has been working on the Friday Fling transition, scheduling speakers for the weekly Chamber



luncheons, an overall office refresh for the next 30-60 days with an analysis of current practices, equipment and technology.

IV) Committee Reports

- a) Pioneer Award: No updates to be discussed.
- b) Social Media: No updates to be discussed.
- c) Continuity: Justin summarized a meeting with Kevin and Lucas about using Google Docs. Training is needed for Google Docs features.
- d) Friday Fling: Ailis and Sam provided updates. Friday Fling is now operated by GPCC. Processes are being improved for enhanced information security. A sound system needs to be purchased, which Sam and Dustin are working on. Music is already being booked. A pre-event vendor party is being planned.
- e) Property Viability: No updates to be discussed.
- f) State Chamber Liaison: No updates to be discussed.
- g) Golf Tournament: Lucas and Anne are moving forward with event planning.
- h) Auction: Carin is researching venues and Justin will call a committee meeting soon.
- i) Visit Palmer: Sam announced that Visit Palmer received a grant.
- j) Collateral Refresh: Cassi said that the collateral refresh will be aligned with the office refresh.
- k) Colony Days: A new Colony Days committee was established (Justin, Dustin, Anne and Ailis).

V) Discussion & Action Items

- a) Health care plan: A meeting will be scheduled with Combs Insurance and a new committee was established (Anne, Christina, Sam and Carin).
- b) Taste Palmer: Drawing will be held after this meeting
- c) Board member vacancy: Cassi will invite DanaLyn Dalrymple to serve the remaining year to replace Ailis. Motion was moved and approved by the Board.
- d) Board Meetings: Monthly board meetings are scheduled from 8:00 a.m. – 10:00 a.m. so Board members should coordinate schedules accordingly.

VI) Next Board Meeting

Monthly Board Meeting, Friday, May 17, at 8:00 a.m.

VII) Adjournment

There being no further business to address, it was moved and seconded to adjourn the meeting at 9:30 a.m. per Justin Saunders. Motion passed unanimously.



Humbly submitted:

A handwritten signature in cursive script that reads "Cmeyer".

Carin Meyer
Board Secretary